Blue Stream fiber

Easy
Auto Attendant
Quick Reference Guide

Easy Auto Attendant™ enhances your voice service with a hosted, automated receptionist specifically tailored to the needs of your business. Easy to configure using your phone handset, Auto Attendant is a compelling application.

Change Your Greeting
1. Call Auto Attendant Access Number : (_____) _____ - _____
2. Dial ***6**, then enter Your PIN : _____ followed by # (pound key)
3. Press **1#** : To change greetings.
4 Press **2#** : To edit business hour greeting.   (or)   Press **3#** : To edit non-business hour greeting.
5. Follow prompts to record and save recording.