

# Setting up your automatic payments

If you would like to conveniently set up autopay so that your bill is paid automatically each billing cycle on its due date using your default credit card or bank account, you can do that too! This will avoid any late fees and free you from having to remember when to pay.

To sign up for autopay, simply select “View Statement” on the left hand side.

Then, select “Change Payment Settings” under current statement details. Then update your payment type to Recurring as shown below.

Payment Type: Recurring

Payment Method: RECURRING CC PAYMENT VISA

Delivery Method: E-Bill

[Change Payment Settings](#)

You will then be prompted to fill out using your preferred payment method.

Select Payment Method:

Please complete the following information:

Credit Card:

Name on Card:

Card Number:

Expiration Date:  /

When complete, hit continue and you will be done!

## Are you a Seasonal Resident? Make sure you are able to receive your bill!

We make it easy at Blue Stream Fiber, just update your “bill to” address we have on file ahead of going to your second home.

This will ensure that your bills aren’t sent to the wrong address or lost when unable to forward. To change your bill to address, simply log into the billing portal, select “Account Profile” on the left hand side, and scroll down to Statement. Here you will have an opportunity to update your “Bill to” address! If you would like support while doing this, call into our customer care team who would be happy to assist!

